

QIU HOSTEL AGREEMENT

Student Details

Name :
Student ID :
Nationality :
Identification No./Passport No. :
Programme Enrolled :
Hostel Unit Number :
Location :
Room Type (Shared / Single) :

Rules and Regulations

1. This agreement is valid for the duration of my stay. **Rooms are allocated on a first-come, first-served basis** and are subject to availability.
2. In accordance with the Hostel Rules & Regulations Handbook, I acknowledge that I am required to stay at **Alpine Village Apartment or Damaipuri Condominium for a minimum period of one (1) Academic Semester**, or at **The Majestic Condominium for a minimum period of one (1) year (12 months)**.
3. I am **not permitted to terminate my accommodation before completing the applicable minimum stay period**. Any request for early termination shall be subject to the University's approval and may be subject to **applicable charges, penalties and/or forfeiture of the hostel deposit**.
4. I am required to **maintain my accommodation for the applicable minimum stay period**, including during **deferment of studies, semester breaks, travel, return to my home country, or any other temporary absence**.
5. My hostel booking is confirmed upon payment of a **one (1) month deposit and prorated rent for the first month**, calculated from the move-in date. Proof of payment must be received by the Finance and Accounts Division (FAD); otherwise, the University cannot guarantee the accommodation. Thereafter, **rent must be paid by the seventh (7th) of each month**.
6. If I default on the rental payment for **more than one (1) month**, the University reserves the right to serve me a **thirty (30) day eviction notice**.
7. Upon completion of the applicable minimum stay period, I may continue to stay at the hostel on a **month-to-month basis**. In the event that I wish to terminate my hostel accommodation thereafter, I shall give a **minimum of two (2) months' written notice** by submitting the **University Accommodation Check-out Form** prior to vacating the hostel. Failure to provide the required notice may result in **forfeiture of the hostel deposit**.
8. I must have **clearance from the Finance and Accounts Division (FAD)** before I terminate the hostel agreement/vacate the said hostel unit.
9. In the event that the monthly electricity and water charges exceed **RM100 (Alpine Village Apartment and The Majestic Condominium) / RM150 (Damaipuri Condominium)**, I am liable for the excess amount and will be charged accordingly via the student portal.
10. There will be cleaning charges of **RM30 per student (Alpine Village Apartment) / RM50 per student (The Majestic Condominium and Damaipuri Condominium)** when I vacate the hostel unit. Where cleaning of the whole unit is required, **RM120 (Alpine Village Apartment) / RM200 (The Majestic Condominium and Damaipuri Condominium)** will be charged accordingly.

11. Any **damage / repairs / replacement of items, fittings or fixtures** caused by me will be charged and payable by me as stated in the Hostel Rules & Regulations Handbook.
12. Any **misuse, abuse or negligence of hostel facilities, items, fittings or fixtures** by me will be subject to the applicable fines and charges.
13. In the event that I forget, lose or misplace the unit/room key and require assistance to re-enter the unit/room, I will be charged a **lockout penalty of RM30 during office hours / RM50 after office hours**.
14. All payments shall be remitted via online banking to the **QIU CIMB Virtual Account Number** available at QIU's student portal. Payment receipts should be emailed to fad@qiu.edu.my upon remittance.
15. In any situation where my belongings are still under the custody of the Hostel Management after vacating / checking out, there will be a **minimum storage charge of RM100 per month**.
16. If I fail to abide by the rules and regulations of the QIU Hostel Agreement and Hostel Handbook, **my hostel deposit may be forfeited and/or other applicable penalties may be imposed**.
17. QIU reserves the right to **change, modify or amend the conditions herein, including applicable hostel rates and charges**, from time to time.

I hereby understand, acknowledge, and shall abide to the rules and regulations as stated above.

Student's Signature:.....

Date:.....